**Meeting Minutes**

| **Subject** |
| --- |
| Lab 4 Meeting |
| **Date, Time (duration) and Venue** |
| 13 October 2022  1230h - 1330h  Software Lab 3 |
| **Attendees** |
| **In attendance:**  Ling Yin, Andre Lee, Andre Lim, Lim Kaisheng, Andrew Ng, Trevor Lim  **Absentees:**  Yang Yang (MC) |
| **Chaired by** |
| Ling Yin |
| **Last meeting minutes have been reviewed** |
| Yes |

| **Progress Updates** | | | | |
| --- | --- | --- | --- | --- |
| **Task** | **Problem/Issue/Progress** | **Solution/Action** | | **Taken by & deadline** |
| Prototype Demo Feedback | Presented key functionalities   * Login * Register * Manage Products * Products Explore Page   Feedback given   * To omit functionalities that are not working * Show key use cases only during the demo * Take note of pacing during the actual presentation * Don’t need to show validation checks for registration and login functionalities | To work on incomplete functionalities - Chat function  Integration of frontend and backend | | Frontend team, Backend team  Deadline: 20 Oct 2022 |
| Presentation | Main functionalities to Demo   * Login + Register * Managing products * Manage Explore page * Chat Page |  | | Frontend Team |
| **The next meeting will be held** | | | | 20 Oct 2022, 1230h, Software Lab 3 |
| **This minutes have been agreed by all attendees** | | | | LING YIN |